



## Parent Payment Arrangements 2026

Dear parent/guardian,

Waubra Primary School is looking forward to another great year of teaching and learning and would like to advise you of our voluntary curriculum contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary.

Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide all our students the same opportunities both in and out of the classroom. We offer a sustainable device program from Foundation to Grade 6, to enable students to enhance their digital learning opportunities. Your support also helps the school in maintaining the gardens and school grounds, without the need for parent working bees several times a year.

There have been several changes made to our Parent Payment Arrangements following advice from the Department of Education and Training. Waubra Primary School will continue to supply students with classroom consumables needed for students to learn as per previous years. A need may arise during the year to request further voluntary curriculum contributions towards other programs offered.

If you wish to contribute to your child's curriculum costs, details are on the following page.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Caroline Hurse

*Acting Principal*

Molly Mason

*School Council President*

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
<p><i>Classroom consumables, materials &amp; equipment</i></p> <ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper (\$25)</li> <li>• Science – (\$25)</li> <li>• Sports – equipment (\$10)</li> </ul>	\$60.00
<p><i>Stationery Pack (Curriculum Consumables)</i></p> <ul style="list-style-type: none"> <li>• Exercise Books</li> <li>• Grey Lead Pencils</li> <li>• Glue Sticks</li> <li>• Ruler</li> <li>• Coloured Pencils</li> <li>• Textas</li> <li>• Pencil case</li> <li>• Highlighters</li> <li>• Display Books</li> </ul>	\$75.00
<i>Student Diary (\$10.75)</i>	\$10.00
<i>Individual Spelling Mastery Book</i>	\$30.00
<p><i>Online subscriptions</i></p> <ul style="list-style-type: none"> <li>• Reading Eggs (\$14.80)</li> <li>• Essential Assessment (\$16.60)</li> </ul>	\$30.00
<i>ICT devices – provision of devices from the shared classroom sets</i>	
<i>Swimming and water safety program (SSB can be used for swimming)</i>	\$100.00
<i>Printing and photocopying of worksheets and learning materials</i>	\$10.00
<b>Total Curriculum Contributions</b>	<b>\$315.00</b>
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
<i>Student wellbeing programs</i>	\$
<i>First aid equipment</i>	\$
<i>School grounds maintenance and improvements</i>	\$
<b>Total Other Contributions</b>	<b>\$</b>



### Extra-Curricular Items and Activities – provided on a user-pays basis

Extra-Curricular Items and Activities Waubra Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis. Due to increases from year to year it is impossible to price these accurately at the beginning of the year.

Extra-Curricular Items and Activities (Optional)	Amount
<i>Grade 3-6 School Camp</i>	TBA
<i>Interschool sports program</i>	TBA
<i>Excursions</i>	TBA
<i>Whole School Incursions</i>	TBA

### Financial Support for Families

Waubra Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- Flexible payment arrangements are available, please contact the school to arrange these For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Kane Tolliday Ph: 03 53435358 | Email: [kane.tolliday@education.vic.gov.au](mailto:kane.tolliday@education.vic.gov.au)

### Total.

Category	Totals
Curriculum Contributions	\$
Other Contributions	\$
<b>Total Contribution</b>	<b>\$</b>

### Payment methods

Cash/Cheque

Direct Deposit

### Direct Deposit Details

#### Waubra Primary School

BSB: 063-862

Account Number: 10038634

Please use Family ID number or Surname as reference

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

## PARENT PAYMENTS POLICY ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.